

**Oyster River Cooperative School District**

**Regular Meeting**

**October 2, 2019**

**High School - Library**

**DRAFT**

**SCHOOL BOARD:** Brian Cisneros, Dan Klein, Michael Williams, Al Howland, Denise Day, Kenny Rotner, Tom Newkirk

Student Representative: Yasmeen Gunandar

**ADMINISTRATORS:** Sue Caswell, Todd Allen, Catherine Plourde, David Goldsmith, Misty Lowe

There were 6 members of the public present

**I. CALL TO ORDER**

6:30-7:00 Manifest Review

**II. APPROVAL OF AGENDA**

**Denise Day moved to approve the agenda, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.**

**Architect Middle School Report/Update – Ron Lamarre/Andre Kloetz**

Ron Lamarre spoke to the Board and reported that they are still continuing to update the front design of the building. Ron reviewed the proposed budget summary with the Board:

**Budget Summary**

\$ 5,546,865 Sitework

\$36,005,096 New School Construction Estimate

\$ 1,750,000 Contingency Budget

\$ 971,383 CM Fees

\$44,275,344 Construction Budget

\$ 4,975,832 Soft Costs Budget

**\$49,249,207 Total Project Budget – Design development**

Deduct Alternate:

\$59,000 Remove Fire Pump Possibility

Add Possible Alternates:

\$161,460 Exterior solar shading

\$131,445 Upgrade Generator

\$133,730 Increase recital hall seating from 900 to 1,000  
\$ 33,534 Add third set of access control doors in lobby  
\$210,000 Increase the FFE/IT-AV Budget

Superintendent Morse noted that this is a work in progress and the numbers are constantly being refined. They will have the guaranteed maximum price on November 20<sup>th</sup>.

Andre Bauen spoke to the Board and reviewed the process of working with the architects. This budget is currently based on 18 pages of blueprints. Later in the week they will be getting 100 pages of blueprints and will send them out to subcontractors to get firm pricing which will in turn set the guaranteed maximum price. They have gotten great feedback from the Building Committee and the architects have been great to work with.

Michael Williams thinks we should take a closer look at rolling the solar in with the project.

**III. PUBLIC COMMENTS:** None

**IV. APPROVAL OF MINUTES**

**Motion to approve 9/4/19 and 9/18/19 regular meeting minutes:**

**Denise Day moved to approve the September 4<sup>th</sup> minutes, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.**

**9/18/19 minutes:**

**Denise Day moved to approve the 9/18/19 minutes with the following revisions, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.**

**Page 4 replace “employment” with “unemployment”**

**Page 6 paragraph two insert at the end of Denise Day’s comment “and we don’t know what additional costs we will have in years to come”**

**Page 6 paragraph 9 insert “Michael Williams would like to see a 3% option”.**

**Page 6 revise Michael Williams motion to read: Michael Williams moved to adopt level payments, option 2 bonding...**

**Page 9 replace “a resident of “Madbury” with “Bevie Ketel”**

**Page 5 make fourth paragraph insert “Kenny Rotner voiced his support for hiring an additional nurse given the current situation, but felt that moving forward, we should assess our current nursing model and act proactively to best staff this need.”**

**Page 7 fifth paragraph insert: “Kenny Rotner recommended adding some element of emotion to the proposed warrant going to NHSBA. He felt that this would make our stance more compelling and would increase the possibility of acceptance.”**

## **V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**

**A. District:** David Goldsmith reported that Moharimet School has kicked off the year of the Ocean. They are focusing on student curiosity with their questions. This is supporting curiosity and wonder among students. He also reported that October 17<sup>th</sup> at 5:30 is the annual Pumpkin Stroll.

Misty Lowe of Mast Way talked about the book “The Dot”. During the celebration of “Dot Day”, all the students came in wearing dots, there were fun activities and they were led in a fantastic song by Pam Felber.

**B. Board:** Brian Cisneros thanked Superintendent Morse for setting up the meeting with the Barrington School Board last evening.

Tom Newkirk reported that they will be signing Orchard Drive over to the town on October 17.

## **VI. DISTRICT REPORTS**

### **A. Assistant Superintendent Curriculum and Instruction Reports:**

Todd Allen reviewed the sabbatical of Leslie Ayers and the project she is doing with World Language.

#### Chris Hall’s Sabbatical:

Chris Hall presented his Sabbatical Project from last year:

Action Research is:

teacher driven and student centered research initiated and carried out by teachers in their classrooms.

A natural extension of good teaching  
A process of deep inquiry into one's own practices

The teachers involved in this process cross all schools, grades and disciplines. Chris reviewed some of the research questions the teachers used this past year. They created a website that showcased their work and they held three research shares.

The arc of Action Research:

Identify a problem of practice  
Develop a research question  
Design an action plan  
Gather data related to the question  
Analyze Data – look for patterns  
Share results

Benefits of Action Research:

Structure and focus  
Building a community of colleagues  
Re-energizing  
Model a learning stance  
Growth Mindset

The group is continuing this year with some new members as well. They are meeting monthly and they are going to find some longer times to meet as well. Superintendent Morse asked Chris what the sabbatical provided. Chris replied that it allowed him to create the framework and the design of the action research.

**B. Superintendent's Report:** Superintendent Morse spoke about the Budget Compromise. The House and Senate met this past week and adopted a compromise budget which the governor has signed into law. He noted that disparity aid is only for this current biennium.

Superintendent Morse met with the Madbury and Lee Selectman Boards. They both had great questions and are looking forward to the guaranteed maximum price. He will be meeting with the Durham Council in early December. He also did two presentations at the open houses at the Middle School.

Superintendent Morse reported that Dover was the first board who formally support their efforts for not having guns on school property. He has asked the superintendents across the state to present it to their School Boards.

**C. Business Administrator:**

Plowing Bid: Jim Rozycki is looking to seek the Board's approval to enter into another three year agreement for the 19/20, 20/21, and 21/22 seasons with LandCare Associates and forgo going out to public bid. LandCare has maintained their pricing with no increase for this term.

**Denise Day moved to accept the snow removal contract with LandCare Associates as presented, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative.**

**D. Student Senate Report:** Student Representative Yasmeen Gunandar updated the Board on the ongoing sports activities. There was a financial aid night last night for seniors and the counselors have been very helpful answering their questions.

**E. Other:** None

**VII. DISCUSSION ITEMS**

**October 1 Enrollment:** Superintendent Morse detailed the October 1<sup>st</sup> enrollment data. There are 2173 resident students and tuition students in the District.

**FY21 Budget Goal:**

**In accordance with Robert's Rules, Al Howland moved the take the budget goal off the table and open for discussion, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0 with the Student Representative voting in the affirmative. Al Howland moved to withdraw his motion, 2<sup>nd</sup> by Denise Day.**

Al Howland talked about the amounts that apportioned to the towns.

**Al Howland motioned that the goal should be the amount for the fiscal 20/21 budget apportioned to the towns is no more than 3.5% over the amount apportioned in the 19/20 budget, 2<sup>nd</sup> by Denise Day. Michael Williams moved to amend the motion to add "including additional staff recommended by administration" to the previous motion, 2<sup>nd</sup> by Dan Klein. The amendment passed 7-0 with the Student Representative voting in the affirmative.**

**The motion as amended passed 7-0 with the Student Representative voting in the affirmative.**

The Board talked about the possibility of moving the Budget from a 3.5% to 3% increase and see what those numbers would look like. Denise Day feels that we are gradually trying to build up the capital improvement and a 3% increase would impede that. Tom Newkirk feels that 3.5% is going to be a tough target to maintain. Superintendent Morse also noted that they are anticipating a reduction in Medicare funding that they will be receiving.

Michael Williams added that if the administration is recommending staff increases, he would like that in the budget.

**Facility Use Policy:**

Superintendent Morse reviewed the facilities rental use policy and rental fees with the Board. He discussed that Growing Places, Live & Learn have always been charged a nominal fee for their programs. ORYA and Maximum Velocity FC have been charged a flat rate of \$2000 per year. There needs to be a change of language in the policy to allow for best practices and considerations. Dan Klein agreed that we want to be in compliance with the fees. There is no profit motive for the District but rather to cover costs that that they incur by making the facilities available to the community. He would like to establish a schedule of fees that reflects the Districts actual costs. They want the policy and practice to reflect it be fair without favoritism.

Al Howland feels ORYA, Maximum Velocity FC and other organizations should be charged a usage/hourly fee. It provides an incentive that they use it carefully.

Tom Newkirk thinks our current fees are very high. Denise Day wants to make sure that we are not creating a complex system for those keeping track of the facilities. Dan Klein feels we need to create a list of actual costs and that can be the number that is looked at year to year. The Board had a lengthy discussion on the district's integrity and commitment to equity of the facilities use.

Superintendent Morse is recommending that this go back to the Policy Committee for revision based on their discussion this evening.

Dan Klein also added that we need to make amends if we determine that organizations were billed at different rates. Superintendent Morse said that they can investigate this and report back to the Board.

**VIII. ACTIONS:**

**A. Superintendent Actions:** None

**B. Board Action Item:**

**Motion to approve ORMS Maternity Leave of Absence from 1/2/20 – 5/1/20:**

**Denise Day moved to approve the ORMS Maternity Leave of Absence from 1/2/20 – 5/1/20, 2<sup>nd</sup> by Brian Cisneros.**

**Al Howland moved to approve ORHS Leave of Absence for 2 years (2020/21 and 2021/22), 2<sup>nd</sup> by Kenny Rotner. Motion passed 7-0.**

**Motion to approve nomination of District-wide Flex Nurse:**

**Denise Day moved to approve nomination of District-wide Flex Nurse, 2<sup>nd</sup> by Brian Cisneros. Motion passed 6-0-1 with KR abstaining.**

Kenny Rotner would have liked the candidate to be interviewed by all the nurses and is concerned about lack of experience in a school setting, or hospital experience. Kenny Rotner talked about the high number of nurse visits at the high school and it could be very helpful to dive into those numbers and it points to something that's going on. Superintendent Morse offered to have the nurses report to the Board.

**Denise Day moved to approve Catherine Plourde as Affirmative Action Officer, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0.**

**Approve List of Policies for Adoption:**

**ADB – Drug Free Workplace/Drug Free Schools**

**BDD – Board – Superintendent Relationship**

**Denise Day moved to approve Policy ADB and BDD, 2<sup>nd</sup> Brian Cisneros.**

**Denise Day moved to withdraw the motion, 2<sup>nd</sup> by Brian Cisneros.**

**Denise Day moved to pass BDD Board/Superintendent Relationship, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0.**

**Denise Day moved to accept resignation Becky Bailey-Bradley, 2<sup>nd</sup> by Al Howland. Motion passed 7-0.**

**IX. SCHOOL BOARD COMMITTEE UPDATES**

**A. Manifests reviewed and approved by Manifest Committee**

Payroll Manifest #6: \$ 1,081,526.90  
Vendor Manifest #7: \$ 1,429,192.20

Al Howland reported that the Wellness Committee met, and they are breaking up into smaller subgroups. One question they are asking is how they can get higher participation in health screenings. They are trying to put together information for wellness events.

**X. PUBLIC COMMENTS**

Dean Rubine from Lee mentioned that they have had a great experience with their daughter working with the nurses.

Bevie Ketel from Madbury noted in discussing the facilities use, please keep the parents in mind that are paying for a room charge.

Catherine Plourde of Durham concerned about an hourly rate for facilities. It would significantly increase the amount they would need to charge the participants.

**XI. CLOSING ACTIONS:**

**A. Future Meeting Dates:**

10/16	Regular Meeting ORHS Library
10/30	Manifest Meeting SAU Building 3:30
10/31	Budget Workshop – Lee Safety Complex 8:00 – 1:00

**XII. NON-PUBLIC SESSION RSA 91-A:3 II (if needed)  
NON-MEETING SESSION RSA 91-A:2 I (if needed)**

**XIII. ADJOURNMENT: Al Howland moved to adjourn the meeting at 9:50, 2<sup>nd</sup> by Brian Cisneros. Motion passed 7-0.**

Respectfully yours,  
Laura Grasso Dobson  
Recording Secretary